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Bath County Arts Association
 P.O. Box 974
 Hot Springs, VA 24445
www.bathcountyarts.org
education@bathcountyarts.org

Primary Grant Request Form Education (\$1,001 - \$15,000)

Date: _____

Section I: Individual Requests/Contact Person Details	
Name	
Position (if applicable)	
Address	
Telephone number	
Mobile phone number	
Email address	

Section II: Organization Details	
Name of organization	
Date established	
Address	
Website	
Number of paid staff	Full time: _____ Part time: _____
Number of volunteers	
Point of Contact	
Authorized Representative	Name: _____ Title: _____
Contact Information	Email: _____ Phone: _____
Mission	
What is your organization's mission?	
What is your geographical area of operation? Who do you serve?	
Activities	
Please give a summary of present key activities and the number of people these are benefiting.	



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Section III: Request for funds	
1. Please describe the project and/or activity.	
2. How will the grant funding be used?	
3. What is the timeline of your project?	
4. How will your project / activity impact the Bath County arts community? How will you evaluate the results?	
5. How did you find out about BCAA?	

Financial	
Amount requested from BCAA	
By what date do you need the funds?	
Project Budget (attach to form)	

All grant recipients must agree to BCAA terms and conditions, which will accompany all award letters. A brief follow-up report will be required, with photos if applicable.

Applicant Signature: _____ **Date:** _____

By checking this box, you agree that your electronic signature is the legal equivalent of your manual signature and your school principal is aware of this grant application.

Applications for funding may be submitted by email to: education@bathcountyarts.org